

**GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634  
**REGULAR MEETING**  
**Monday December 4, 2017 5:30 p.m.**  
General Brown Room - Jr.-Sr. High School

**MINUTES**

**MEMBERS PRESENT:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

**OTHERS PRESENT:** Jamie A. Moesel, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Thomas O'Brien, Interim JSHS Assistant Principal; Debra Bennett, District Clerk; Staff Members James Covey and Brian Nortz

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order at 5:29 p.m. by President West, followed by the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.

**3. PUBLIC COMMENTS (none)**

**4. CONSENT AGENDA**

Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 7-0.

(A) Approval of Minutes as listed:

- November 13, 2017 - Regular Meeting

(B) Approval of Building and Grounds Requests as listed:

- JSHS new and old gymnasiums - October 18, 2017 from 8:00 a.m. to 8:00 p.m. - Victory Bulldogs Mike Lennox - Basketball Tournament
- JSHS old gymnasium - Sundays from November 26, 2017 to January 28, 2018 from 9:00 a.m. to 11:00 a.m. - Daniel Dupee - Men's basketball
- JSHS gymnasium - March 2, 2018 from 6:00 p.m. to 10:00 p.m. - Volleyball Tournament - Performing Arts Booster Club

(C) Approval of Conferences and Workshops as listed:

- Albert Romano - JLSBA Workshop "*Effective Social Media Communication for Schools*" - JLBOCES - November 29, 2017
- Jamie Moesel - JLSBA Workshop "*Effective Social Media Communication for Schools*" - JLBOCES - November 29, 2017
- Steven M. Flath - CE Refresher - JLBOCES - January 22, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report as of 12/1/17

(E) Approval of Financial Reports / Warrants for October 2017

**5. BOARD OF EDUCATION'S REPORTS / STAFF REPORTS / PRESENTATIONS**

(A) Board Member Reports:

- Natalie Hurley, Albert Romano and Sandra Klindt attended a workshop on November 29<sup>th</sup> at Jefferson-Lewis BOCES entitled *Effective Social Media Communication for Schools*. They shared that since more and more people are utilizing social media to get information, it is more important than ever for local school districts to utilize this new medium to tell their story. The panel presentation focused on how districts can use Facebook, Twitter, Instagram and other platforms to relay messages to students, parents and the community. They learned of the best practices to use when posting and how social media can be used to promote school pride and combat misinformation.

(B) Staff Reports:

- Nicole Donaldson, JSHS Principal, provided a powerpoint to highlight the specific status of the high school in regards to meeting Board of Education Goals and objectives.
- Jim Covey, Social Studies Teacher, demonstrated the use of the Newline Board and its' positive impact on student learning and instruction.

- Brian Nortz, Athletic Coordinator, provided a synopsis of fall sports and engaged in a discussion of combining sports teams with other districts. Mrs. Moesel provided an adapted sample policy and discussion was held.

**6. ITEMS FOR BOARD INFORMATION / DISCUSSION**

(A) First Quarter Marking Period Data for review (Jr.-Sr. High School)

**7. ITEMS FOR BOARD ACTION - OTHER**

(A) Approval of **MULTI-YEAR TELECOMMUNICATIONS UPGRADE PLAN**

Motion for approval was made by Daniel Dupee, and seconded by Sandra Klindt, with motion approved 7-0.

**RESOLUTION OF THE BOARD OF EDUCATION FOR THE  
GENERAL BROWN CENTRAL SCHOOL DISTRICT**

**WHEREAS**, the Board of Education of the General Brown Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

**NOW THEREFORE**, it is

**RESOLVED**, that the Board of Education of the General Brown Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$700 monthly (Dexter Elementary), \$700 monthly (Transportation Building), \$700 monthly Jr.-Sr. High School), \$700 monthly (Brownville Elementary) plus any one time vendor installation costs, subject to the approval of the Commissioner of Education, for a period of 5 years, beginning on or about January 1, 2018, and ending on or about December 31, 2023.

**CLERK’S CERTIFICATION**

It is hereby certified that the above motion was approved by the General Brown Central School District Board of Education at its meeting, duly noticed, held on December 4, 2017.

Dated: December 4, 2017

Signature / Board Clerk: \_\_\_\_\_

(B) Approval to change to the **2017-2018 District Calendar** with the addition of a **Half Superintendent’s Conference Day (PM) on January 12, 2018**

Motion for approval was made by Albert Romano, and seconded by Jamie Lee, with motion approved 7-0.

(C) Approval of the following:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following: **Because six months or more have passed without challenge to the most recent election and budget vote**, held May 16, 2017, that the ballot box be opened and the ballots contained therein, together with any unused ballots be destroyed.

Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.

(D) Approval of the **2018-2019 Spending Plan Development Schedule**

Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 7-0.

(E) Approval to **Excess the following equipment** as per Board of Education Policy #5250:

Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 7-0.

NOMENCLATURE	BRAND	MODEL NUMBER	SERIAL NUMBER	GEN. BROWN #	AMOUNT
FREEZER, 1 DOOR WHITE	GENERAL ELECTRIC	CA21DCC	LM166493	GB 03812	1
FREEZER, 1 DOOR WHITE	GENERAL ELECTRIC	CA21DCC	LM166893	GB00997	1
REFRIGERATOR, GLASS DOOR	TRAUULSON	RHT23NATS3	V990950F95	GB00991	1

DRYER, WHITE	AMANA	ALE331RAW	S0109119044	GB03807	1
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(F) Approval of **Committee on Special Education Reports**

Motion for approval was made by Sandra Klindt, and seconded by Albert Romano, with motion approved 7-0.

**8. ITEMS FOR BOARD ACTION - PERSONNEL**

Motion for approval was made by Daniel Dupee, and seconded by Sandra Klindt, with motion approved 7-0.

(A) Retirements as listed:

Name	Position	Effective Date
<b>Maureen E. Garnsey</b>	Science Teacher	<b>June 30, 2018</b>
<b>Jon D. Murphy</b>	Social Studies Teacher	<b>June 30, 2018</b>
<b>Preston C. Moore</b>	Special Education Teacher	<b>July 1, 2018</b>
<b>Kathy West</b>	Elementary Teacher	<b>July 1, 2018</b>

(B) Resignations as listed:

Name	Position	Effective Date
<b>Staci Martin</b>	Teacher Assistant	<b>December 4, 2017</b>

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
<b>Andrew R. Derouin</b>	Substitute Teacher	\$85 per day	n/a	7/5/2017- as continued from Organizational meeting
<b>Lauren L. Labiando</b>	Substitute Teacher	\$85 per day	n/a	<b>December 5, 2017</b>
<b>Victoria A. Lyons</b>	Substitute Teacher	\$85 per day	n/a	<b>December 5, 2017</b>
<b>Christina R. Faber</b>	Substitute Teacher	\$85 per day	n/a	<b>December 5, 2017</b>
<b>Nathan P. Rose</b>	Substitute Teacher	\$75 per day	n/a	<b>December 5, 2017</b>
<b>Thomas C. Manos</b>	Cleaner	\$21,624 annually, Step 1 prorated	n/a	<b>December 5, 2017</b>
<b>Staci Martin</b>	Elementary Teacher	\$45,290 annually, Step 1 prorated	4-Year Probationary Tenure Track Appointment	<b>December 5, 2017</b>
<b>Ashley E. Lothrop</b>	Special Education Teacher	\$45,290 annually, Step1 prorated	4-Year Probationary Tenure Track Appointment	<b>January 2, 2018</b>

(D) PAID Coaching Appointments as listed:

Name	Winter 2017-2018 Sports	Coaching Certification	Effective Date
<b>James Blunden</b>	Modified Boys Basketball	Teacher-Coach*	<b>December 5, 2017</b>
<b>Jared R. Knowlton</b>	Modified Boys Basketball	Teacher-Coach*	<b>December 5, 2017</b>

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*  
Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**9. ITEM FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 7-0.

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Lauren L. Labiando** - Substitute Teacher
- **Victoria A. Lyons** - Substitute Teacher
- **Christina R. Faber** - Substitute Teacher

- **Nathan P. Rose** - Substitute Teacher
- **Thomas C. Manos** - Cleaner
- **Ashley E. Lothrop** - Teacher

**10. SUPERINTENDENT’S REPORTS**

(A) Business Official Report

(B) Superintendent Report

- Positive Behavioral Interventions and Supports (PBIS): Staff awareness sessions will be provided on the upcoming Professional Development Day on the afternoon of January 12<sup>th</sup> as the District begins its’ implementation of PBIS.
- Policy Updates will be under discussion in the months ahead.

**11. CORRESPONDENCE & UPCOMING EVENTS**

**12. ITEMS FOR NEXT MEETING**

(A) January 8, 2018 - Brownville Glen Park Elementary Building

— Ms. Donaldson introduced Mr. Thomas O’Brien, Interim JSHS Assistant Principal and commented that he has been doing a wonderful job.

— Mr. West, on behalf of the entire Board, thanked Mrs. Moesel for her tenure as Interim Superintendent of Schools, and presented her with a card and gift.

**13. PROPOSED EXECUTIVE SESSION**

A motion was requested to enter executive session for the discussion a particular student issue, as well as litigation strategy regarding two specific legal matters.

Motion was made by Natalie Hurley, and seconded by Jamie Lee, with motion approved 7-0. Time entered: 6:36 p.m.

— Mrs. Bennett was excused from the meeting at 6:36 p.m. The following motions were provided by Superintendent Moesel.

**14. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion was made by Brien Spooner, and seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 7:12 p.m.

**15. ADJOURNMENT OF REGULAR MEETING**

There being no further business or discussion, a motion was requested to adjourn the regular meeting.

Motion was made by Brian Spooner, and seconded by Natalie Hurley, with motion approved 7-0. Time adjourned: 7:12 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

\*Supporting documents may be found in supplemental file dated December 4, 2017